

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Rose Olson, *President* • Paul Ryan, *Vice President* • Jennifer DePrey, *Secretary* • Michael Adams • Griselda Guevara-Cruz • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

July 22, 2024

Meeting Minutes

Darrington Library

Call to Order

President Olson called the meeting to order at 5:30 p.m., followed by a land acknowledgment.

Attendees

Members present: Rose Olson, Jennifer DePrey, Susan Kostick, and Paul Ryan.

Members present via videoconference: Michael Adams, Griselda Guevara-Cruz, and Martin Munguia.

President Olson confirmed quorum.

Staff present: Barb Adams, Samit Bordoloi, Asheley Bryson, David Durante, Carla Ikehara, Meredith Kraft, Diane Lai, Jason Latham, Tricia Lee, Janella Lewis, Lois Langer Thompson, Nicole Wehl, and Shanda Zimmerman.

Approval of Agenda

Trustee Ryan moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Consent Agenda

- a) Approval of the June 24, 2024 regular meeting minutes
- b) Approval of the June 2024 payroll, benefits, and vouchers

Trustee DePrey moved that the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

There were no public comments to the Board.

Trustee Adams joined the meeting.

New Business

Resolution 24-02 Appointment of Audit Officers

Trustee Kostick moved the Sno-Isle Libraries Board of Trustees adopt Resolution 24-02 regarding the appointment of audit officers presented. Executive Director Thompson reviewed the updated appointments due to organizational changes. The motion passed.

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Staff Reports

Community Demographics Analysis

Assistant Director of Equity, Inclusion, and Development Tricia Lee and Equity, Diversity, and Inclusion Manager Samit Bordoloi shared highlights of the community demographic analysis that was prepared by BERK Consulting, Inc. The report includes profiles of the library district service area, both counties, and each community. The report will be used to strengthen equity-based decision-making for the Library District.

Financial Update

Finance Director Janella Lewis and Assistant Director of Finance Nicole Wehl presented the July 2024 financial report.

Executive Director's Report

Executive Director Thompson highlighted information from the Executive Director's report, including:

Enhance Library Services

- Updated graphics on the self-checkout screens.
- Community engagement at the Lakewood Suds & Duds provided by Lakewood/Smokey Point staff on Friday afternoons.
- A three-part children's program at the Camano Island Library, *Art Adventures in Literacy*. A local art teacher guides children on bringing their favorite book characters to life using their own vision.
- Staff invited a digital risk professional to present information about Cyber Terrorism, Cyber Warfare, and Cyber Crime. They highlighted what can happen and what countermeasures may mitigate risks. Twenty-four people attended the evening program.
- Programs at the Stanwood Library presented by Bob Kanegis who presented to children and adults about storytelling.
- Increasing attendance at Lushootseed storytimes at the Darrington Library.
- A Carnival of Dragons program hosted at the Granite Falls Library with 175 attendees who learned about dragon lore around the world and made crafts to take home.
- Storytimes at the Lake Stevens Boys and Girls Club provided by Lake Stevens staff, which help staff connect children with books and other library resources during the summer.
- The successful return of the annual plant share program at the Sultan Library.

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Create Inspiring Spaces

- Capital project updates for the Langley, Mill Creek, Lake Stevens, and Mariner libraries.

Invest in our People and our Organization

- The completion of the first Collective Bargaining Agreement.
- The introduction of the Service Change Framework, which is currently being applied to exploring opportunities around interns and services to Spanish speakers.

Committee and Trustees' Reports

President's Report

President Olson reported on the following:

- The extension of Executive Director Thompson's contract through November 1.

Trustee Nominating Committee Report

Committee Chair DePrey reported on the following:

- The committee received over 90 applications for the vacant Trustee position.
- The committee was in the process of reviewing applications and selecting candidates for interviews, which would take place in August.

Sno-Isle Libraries Foundation Liaison Report

Trustee Kostick reported on the work of the Sno-Isle Libraries Foundation:

- A fundraising event at a Foundation Board Member's home.
- The June 6 program with Nancy Pearl hosted by the Foundation.
- The Foundation's 2023 Impact Report, which is now available on the Foundation's website.
- The receipt of the \$10,000 gift to the Foundation to support the purchase of a 3D printer for the Stanwood Library and future building improvements.
- The reappointment of Board Member Heather Croteau.
- Recent work on the Gift Acceptance and Conflict of Interest Foundation Board policies.

Adjournment

Trustee DePrey moved to adjourn the July 22, 2024 regular meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President Olson adjourned the meeting at 6:28 p.m.

Rose Olson

President

Jennifer DePrey

Secretary